

Emergency Lighting Test Log

Sample monthly function test and annual duration test log — Fire & Life Safety

Site / Building: _____ Year: _____

Monthly Function Test (30-Second Test)

Month	Zones Tested	All Units Functioning	Faults Found	Tested By
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				

Annual Full Duration Test

A full duration discharge test (3 hours for 3-hour rated units) must be carried out annually to confirm the central battery system or self-contained units hold charge for the full rated period.

Test Date	Duration Achieved	Result	Tested By	Remarks

Notes

Report any luminaire that fails to illuminate or does not hold charge for the required duration to the FM Supervisor immediately, and log the corrective action taken.

Sign-off

Role	Name	Signature	Date
Tested by			
FM Supervisor			