

Fire Extinguisher Inspection Checklist

Sample monthly inspection checklist for portable fire extinguishers — Fire & Life Safety

Site / Building: _____ Inspection Date: _____

Inspected by: _____ Total Units: _____

Inspection Record

#	Location / Ref	Type	Pressure OK	Seal Intact	Pass/Fail	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Monthly Inspection Points

- Check pressure gauge indicator is in the green zone.
- Confirm safety pin and tamper seal are intact and unbroken.
- Check for visible damage, corrosion, or leakage on the cylinder body.
- Confirm extinguisher is mounted correctly and unobstructed.
- Verify the extinguisher type matches the hazard class of the area.
- Check inspection tag is present and up to date.

Annual Service Reminder

Extinguishers require a full annual service by a certified contractor, and CO2/powder units are typically due for recharge or replacement every 5 years — confirm against manufacturer guidance and local fire code requirements.

Sign-off

Role	Name	Signature	Date
Inspected by			
FM Supervisor			